PRAPARE Implementation Strategy Workplan for Organizations Implementing PRAPARE

NATIONAL ASSOCIATION OF Community Health Centers | OPCA Oregon Primary Care Association | AAPCHO

I. Engaging Stakeholders and Messaging the Importance of PRAPARE

a. Identify which audiences and stakeholder groups you need to engage about your plans to implement PRAPARE:

b. Review Chapter 2 of the PRAPARE Implementation and Action Toolkit and adapt the messaging materials to your own setting. What *message* will you communicate to which *audience* at what *time* in *what kind of format*?

II. Strategizing the Implementation Workplan & Developing Workflow Models

a. Are there other initiatives or assessments that align with PRAPARE? Does this inform or affect the workflow model at all?

b. Identify which staff roles will be involved in the implementation of PRAPARE (i.e., who will interview patients/collect data/report data/respond to data?):

c. Which modality will you use for data collection (i.e. self assessment, via kiosk or tablet, w/ staff assistance)?

d. Identify the "5 rights" of your implementation of PRAPARE (*refer to 5 rights worksheet*):

1. The right information:
2. In the right format:
3. To the right place:
4. Via the right channels:
5. At the right times:

III. Staff Training

a. Referring back to the staff roles identified earlier in this worksheet, make a plan for how and when those staff will be trained on the implementation of PRAPARE :

b. After observing the empathic inquiry demo, practice with your own team members, then make a plan for how you will incorporate elements of empathic inquiry into your training of staff:

IV. Using a PDSA approach, start planning your implementation of PRAPARE:

Objective/AIM: • What are you testing? • What do you hope to accomplish?	
Develop plan to carry out your first test of change: • What needs to happen next? • Describe your first test of change and the tasks needed to carry out.	
Who: • List team members and roles and responsibilities	
When: • Be specific	
Where: • Be specific	
Predict what will happen when the test is carried out: • What are baseline measures? • What data needs to be collected? • How do you predict the data will change based on your current plan?	
Evaluation: • How will you measure success? • What are baseline measures? • What data needs to be collected? • How do you predict the data will change based on your current plan?	